

CONVENTION/CONFERENCE PARENTAL PERMISSION / MEDICAL CARE FORM
And Convention / Conference Guidelines
(Do Not Mail this form)

NO ONE UNDER THE AGE OF 18 CAN ATTEND CONVENTION/CONFERENCE WITHOUT NOTARIZED FORM.
THE CERTIFIED ALATEEN SPONSOR MUST CARRY THIS FORM AT ALL TIMES.

The undersigned Parent/Legal Guardian hereby grants permission for (Alateen) _____ to participate in (Convention/Conference name) _____
(Location) _____
(Date) _____ Alateen will be accompanied by _____ (Sponsor/Adult)

In case of medical emergency, I further authorize the above named Sponsor/Adult to obtain and consent to needed medical treatment, as I myself might do. I agree that the above named Sponsor/Adult is in charge and will at all times make decisions in the best interest of the Alateen member.

Alateen member has been treated for: (circle all that apply)
Heart Trouble High Blood Pressure Asthma Low Blood Pressure Diabetes Tuberculosis
Liver Trouble Fainting Spells/Seizures Hives Stomach Ulcers

Other: (please specify) _____

Allergic to any foods, pollens or drugs _____ any known allergies: _____

Medication being used & medical condition: _____

Name of Insurance Company: _____ Policy Number: _____

I have read the Guidelines on page 2 and understand that violations of these guidelines may result in an Alateen being requested to leave the conference.

Telephone / Emergency Numbers: () _____ () _____
(Required so Parent/Guardian can be reached during entire conference weekend)

Complete Address: _____

Date: _____ Signature of Parent/Legal Guardian: _____

State of _____) County of _____)

Before me, a Notary Public, on this day _____ personally appeared, to me known by me to be the person who signed the above Authorization, and acknowledged to me that (s)he executed the same for the purpose therein stated.

WITNESS my hand and seal this _____ day of _____, 20____

NOTARY PUBLIC, State of: _____ (stamp)

My Commission Expires: _____

CONVENTION/CONFERENCE GUIDELINES

These guidelines, like the Traditions, are a guide to help bind us together in working our 12 steps and maintaining the unity of our group. They are based on experience, thoughtful consideration and common sense. They are necessary for the welfare and enjoyment of everyone attending conventions or conferences. Sponsors, Alateen members and Parents need to read, abide by and help enforce these Guidelines.

1. Alateen members and sponsors must abide by these Guidelines at all times for the safety, comfort and welfare of all conference participants and hotel guests.
2. A CONVENTION/CONFERENCE Parental Permission and Medical Care form, signed by the parent or guardian, must be provided to the Sponsor/Al-Anon member involved in service to Alateen for the Alateen member (under the age of 18) who will attend the convention/conference with the Sponsor/Al-Anon member involved in service to Alateen.
3. One sponsor is required for every four (4) Alateen members. A CONVENTION/CONFERENCE Parental Permission and Medical Care form, signed by the parent or guardian, is required for admission to the convention/conference. The form **MUST** be notarized. Provide a copy of the form to the Sponsor/Al-Anon member involved in service to Alateen.
4. Possession or consumption of alcoholic beverages or mind-altering substances will **NOT** be tolerated. No unlawful or unacceptable conduct will be tolerated. Failure to comply will result in discharge from the convention/conference (at the violator's expense for return trip home) and the incident reported to the police. Also, unauthorized objects will be confiscated.
5. Smoking is allowed only for those 18 and older, and then only in designated smoking areas.
6. Room doors must remain completely open and all lights turned on whenever a member of the opposite sex is present. Failure to comply will result in discharge from the conference at violator's expense. This includes sponsors. Inappropriate behavior between fellow Alateen members will not be tolerated.
7. After 1:00 a.m. all Alateen members must be in a room or at a meeting. The hallways must remain free of congestion.
8. Footwear, with soles, must be worn outside of your room at all times.
9. The hotel halls and lobby must remain free of congestion. No running is permitted anywhere on the hotel premises. Please keep the lobby and hallways clear of debris.
10. All audio equipment must be played at reasonable volumes. 11:00pm to 6:00am audio equipment **MUST** be used at minimal volume. All audio equipment is the responsibility of the owner. Conventions/conferences are not responsible for lost/stolen items.
11. All medications/prescriptions required by participants must be reported to the Sponsor/Al-Anon member involved in service to Alateen. Check with the hotel for a first aid kit.
12. To protect anonymity of attendees, **NO** video recording or photography is allowed. Audio recording can only be done at the speaker's consent.

Sponsors/Al-Anon members involved in service to Alateen have a great responsibility to the convention or conference, have the right to refuse a participant who does not abide by the Guidelines, and need not tolerate unacceptable behavior. Always remember to place "Principles above Personalities." Remember that what we do reflects on our groups, the convention/conference and the Al-non/Alateen fellowship. "I Am Responsible."